

AGENDA

POLICY DEVELOPMENT AND REVIEW COMMITTEE MEETING

Date: Wednesday, 3 September 2014

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Monique Bonney, Andy Booth (Vice-Chairman), Lloyd Bowen (Chairman), Derek Conway, John Coulter, Peter Marchington, Gareth Randall and Ben Stokes.

Quorum = 3

Pages

1. Apologies for Absence and Confirmation of Substitutes

2. Minutes

To approve the Minutes of the Meeting held on 8 July 2014 (Minute Nos. 129 - 133) as a correct record.

[Meeting of Policy Development and Review Committee on Tuesday, 8th July, 2014](#)

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

Part One - Substantive Items

4. Review of Community Asset Transfer Policy 1 - 20

The Committee is asked to consider the Community Asset Transfer Policy.

The Cabinet Member for Localism, Head of Property Services and Economy and Community Services Manager have been invited to attend for this item.

5. Review of Volunteering Strategy 21 - 32

The Committee is asked to consider the Volunteering Strategy.

The Cabinet Member for Localism and the Head of Economy and Communities have been invited to attend for this item.

Part Two - Business Items

6. Committee Work Programme 33 - 34

The Committee is asked to review and discuss the Committee's Work Programme for the remainder of the year.

Issued on Tuesday, 26 August 2014

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Director of Corporate Services Swale Borough Council,
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